

Bedford Free Public Library
Library Trustees Agenda
Tuesday, May 5, 2026
7:00 PM
In-person

In attendance: Gyasi Burks-Abbott; Padma Choudry, Chair; Rachel Field; Elizabeth Hacala; Brandon Hall; Alison Jimerson; Emily Prince (minutes)

Other attendees: Jaclyn Powers, Library Director; Piper Pavelich, Bedford Citizen

Call to Order: Emily Prince called the meeting to order at 7:07 pm. Padma Choudry arrived shortly after the meeting was called to order.

Public Comments: None

Director Performance Evaluation Process and Discussion

Town staff performance evaluations are due on Thursday, May 21, 2026. The Board discussed the process for completing the Library Director's performance evaluation and agreed that the Trustees will independently complete the evaluation form and submit comments to Chair Padma Choudry. Responses will be compiled, and the evaluation form will be finalized in accordance with the following timeline:

- Tuesday, May 12, 2026: Trustees submit comments to Chair
- Thursday, May 14, 2026: Draft evaluation form is completed & revised version is circulated to Trustees
- Tuesday, May 19, 2026: Trustees submit final comments to Chair
- Thursday, May 21, 2026: Final performance evaluation is submitted
- Tuesday, May 26, 2026: Board will provide a brief recap of the performance review at their meeting

The Board reviewed the Director's goals for the upcoming year and provided feedback.

Elizabeth Hacala moved to empower Chair Padma Choudry and Vice Chair Emily Prince to complete and execute the Director's performance evaluation on behalf of the Board in accordance with the agreed upon timeline and process. Gyasi Burks-Abbott seconded. Motion passed. Vote: 7-0-0.

Adjournment

Alison Jimerson moved to adjourn; Brandon Hall seconded. Motion passed. Vote: 7-0-0. Meeting adjourned at 8:07 pm.

The next meeting will be on Tuesday, May 26, 2026, at 7:00 pm in-person and on Zoom.